

TANGEDCO: Procedure for availing High Tension (HT) electricity connection

1	Competent Authority	Tamil Nadu Generation and Distribution Company (TANGEDCO)
2	Stage	Pre-establishment
3	Approving Authority	Chairman/ Superintending Engineer / Executive Engineer (Based on Load)
4	Procedure & Documents Required	<ol style="list-style-type: none"> 1. Applicant to fill the online form on the Single Window Portal and upload the following documents: <ol style="list-style-type: none"> a) One of the following, as applicable: <ul style="list-style-type: none"> • When applicant is owner of the premises: <ul style="list-style-type: none"> ○ Certified copy of proof of ownership such as sale deed/ gift settlement executed in favour of the applicant/ certified copy of court judgement. <li style="text-align: center;">Or ○ Recent property tax receipt for the premises in the name of the applicant. • When applicant is not owner of the premises: <ul style="list-style-type: none"> ○ Consent letter from owner of the premises <li style="text-align: center;">Or ○ Valid proof of occupancy along with Indemnity Bond in Form 6 and Letter of Acceptance to pay enhanced security deposit. b) Partnership deed in case applicant is a partnership firm or Memorandum/ Articles of Association in case of companies registered under Companies Act and Letter/ Resolution authorizing the signatory. 2. Applicant to make the necessary online payment and submit the form through the Single Window Portal. 3. The Circle Office, during verification process of the application and documents at circle office, if any discrepancies are noticed, a notice would be generated (via E- mail) to intimate the applicant about defects for rectification and re-submission within 7 working days. 4. In case of no discrepancies, the Superintending Engineer will intimate the applicant through the SWP and conduct a feasibility study. The online portal will raise a demand notice for payment of Registration fee and EMD charges to be paid by the applicant within 15 days. 5. On payment of Registration fee and EMD, the application will be registered and a registration number will be generated and intimated to the applicant through E-mail/ SMS. 6. If the Registration fee and EMD is not paid within 15 days, the application would become null and void automatically and the applicant has to submit a new application again. 7. After registration, estimate shall be prepared and sanctioned and after sanctioning of estimate, the applicant would be informed on the portal and through E-mail to pay the Development and other applicable charges and to execute an agreement within 15 days from the date of receipt of such notice.

		<p>8. The Development and other applicable charges shall be paid by the applicant within 15 days from the date of receipt of notice online. If the Development and other applicable charges is not paid / executed agreement within 15 days, the application would be cancelled forfeiting EMD and the applicant has to submit a new application again.</p> <p>9. On payment of estimation and other applicable charges and execution of agreement by the applicant, TANGEDCO will commence the work. The status of the application can be viewed through the single window portal.</p> <p>10. On completion of the work by TANGEDCO, supply availability notice will be issued to the applicant to avail supply within 3 months by the Superintending Engineer concerned. If the consumer fails to avail supply within the above period, a further 3 months notice will be sent to the consumer to avail the supply on payment of monthly minimum charges for the extended period in advance. If the consumer does not avail the supply during this notice period, the application will be treated as cancelled, terminating the agreement. All the amount paid by the New Service Connection applicant except Meter Caution Deposit will be forfeited.</p> <p>11. If the consumer avails supply during the notice period of availability of supply, the consumer shall pay the monthly minimum charges at the notified tariff rate for the period from the date of issue of first notice of supply availability till the date of availing supply.</p> <p>12. CEIG (Chief Electrical Inspector to Government) Certificate for all applicants is to be uploaded through the Single Window Portal before effecting service connection.</p> <p>13. Completion certificate for special and multi-storied buildings in the CMDA jurisdiction is to be uploaded through the Single Window Portal before effecting service connection.</p>
5	Process Time*	<p>High Tension:</p> <ul style="list-style-type: none"> • Involving extension & improvement – 44 working days • Involving enhancement of Power Transformers/ Addition of Power Transformers –88 working days • Involving commissioning of new substation - 132 working days <p>Extra High Tension:</p> <ul style="list-style-type: none"> • Involving extension & improvement – 110 working days • Involving enhancement of Power Transformers/ Addition of Power Transformers – 132 working days • Involving commissioning of new substation - 198 working days
6	Fees	<p>Registration Fees – Rs 500</p> <p>EMD Charges – Rs 800/ kVA</p>

*** Note:** The starting date with respect to the processing of applications shall be considered as the later of:

- a) The date on which the completed application form along with appropriate enclosures and processing fee was received by the competent authority; or
- b) The date on which any additional information or clarification or documents requested as part of application processing was received by the Competent Authority